

## THE CLAREMONT FORUM

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# NONPROFIT COMMUNITY BOOTH GUIDELINES

### Nonprofit Organizations and Community Groups:

Nonprofit organizations with 501(c)(3) status, as well as civic or community groups (such as Kiwanis, Rotary Clubs, or other service organizations), are welcome to set up free booths at the Claremont Farmers & Artisans Market to share information, promote events, or provide educational materials.

#### Market Details:

The Market runs every Sunday, rain or shine, from 8:00 a.m. to 1:00 p.m. on Harvard Avenue in Claremont. The Claremont Forum, a 501(c)(3) organization, manages the Market.

#### **Behavior Guidelines:**

Organizations must ensure their booth activity does not disrupt the Market or interfere with the experience of other participants. Disruptive behavior, including loud or disorderly conduct, is prohibited.

## **Application Process:**

Nonprofits must apply for booth space through the Claremont Forum's website (www.claremontforum.org). Approval is required and is not guaranteed upon application submission.

#### Liability and Insurance

Nonprofit Organizations and Community Groups participate at the Claremont Farmers & Artisans Market at their own risk. The Claremont Forum is not responsible for any damage, injury, or loss related to the operation of your booth.

The Claremont Forum reserves the right to request a Certificate of Liability Insurance listing the Claremont Forum as an additional insured, particularly if the organization is selling any products or goods to the public. This certificate ensures that the organization has adequate coverage for any claims arising from their activities at the Market.

By participating, organizations agree to release, waive, discharge, and hold harmless the Claremont Forum, its staff, board members, and volunteers from any claims or liabilities related to their involvement at the Market.